

## Take your RRSP to the limit

Please print clearly in the blank boxes.

To make a lump sum contribution to your Manulife Group RRSP:

1. Complete this lump sum contribution form.
2. Write your group policy number on the back of your cheque.
3. Attach your cheque made payable to Manulife your completed form.



This form is also available at [www.manulife.ca/GRO](http://www.manulife.ca/GRO) in the 'Manage your plan' section.

### Send us stuff online

Send us your completed form by signing in to your online account at [Manulife.ca/GRO](http://Manulife.ca/GRO).

Look for **Send documents** in your homepage under the 'My Account' tab.

### Not signed up yet?

Access your savings anytime, using our secure website. Go to [Manulife.ca/GRO](http://Manulife.ca/GRO) and click 'Sign in' to get started.

## Your personal information

Plan Sponsor/Employer		Group policy number		Customer number	
Last name			First name		Middle initial
Mailing address (number, street and apartment number)					
City	Province	Country	Postal Code	Telephone number*	Ext.*

\* **These fields are optional.**

## Your lump sum contribution

*If your plan offers Group IncomePlus note this option is intended to provide you with guaranteed retirement income. Before you select Group IncomePlus, review The Bold Print for more information.*

*If your lump sum contribution is directed towards Group IncomePlus, please remember that a contribution exceeding 20% of your Guaranteed Benefit Base will reset your Minimum Five (5) Year Holding period whether you make one large contribution or a series of smaller transfers and contributions over a 365 day period.*

Please process this contribution using the following fund direction:

Same as my regular contribution

**OR**

As I have indicated below

Total amount of contribution \$ \_\_\_\_\_

### Investment direction(s) for the lump sum contribution only

Fund code names and details appear online at [www.manulife.ca/GRO](http://www.manulife.ca/GRO) or in the Group Investment Report.

Fund code	Fund name	%
		%
		%
		%
		%
		%

**Must equal 100%**

## Please sign here

If I have selected Group IncomePlus, I acknowledge that I have read and understood The Bold Print and by signing below, I agree to the terms, conditions and fees.

Your Signature	Date signed (dd/mmm/yyyy)
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### Got something to send to us?

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You'll need your unique customer number and social insurance number to join. You can find your unique customer number on your welcome letter or a recent statement.

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### Mailing instructions

Send your completed forms to the address below.

#### **If you live outside of Quebec:**

**Manulife**  
**Attn:** GRS Client Services  
P.O. Box 396  
Waterloo, ON N2J 4A9

#### **If you live in Quebec:**

**Manulife**  
Group Retirement Solutions  
2000 Mansfield, Suite 1410  
Montréal, QC H3A 3A2